

**TANEY COUNTY PUBLIC LIBRARY  
2024 BUDGET**

**APPROVAL DATE- 08-22-23**

Description:

**REVENUE - INCOME**

PERSONAL PROPERTY TAX INCOME	1,900,000.00
MISSOURI LIBRARY ASSOCIATION	\$0.00
GRANTS	\$0.00
OUT OF DISTRICT FEE COLLECTION	\$0.00
DONATIONS	\$0.00
<b>TOTAL INCOME:</b>	<b>\$1,900,000.00</b>

**EXPENDITURES / BUDGET**

**PERSONAL SERVICES**

**Annual**

<b>WAGES</b>	<b>\$410,468.80</b>	7 Fulltime 3 Parttime Team Members
FULLTIME ADMINISTRATION	\$0.00	
WAGES-FULLTIME	\$0.00	
WAGES-PART TIME	\$0.00	
WAGES-OVERTIME	\$0.00	
<b>BENEIFITS / FICA</b>	<b>\$175,915.20</b>	
RETIREMENT	\$0.00	
FICA	\$0.00	
HEALT INSURANCE	\$0.00	
HEALTH SAVINGS ACCOUNT EXPENSE	\$0.00	
HEALTH INSURANCE OPT-OUT	\$0.00	
LIFE INSURANCE	\$0.00	
OTHER BENEFITS	\$0.00	
SICK LEAVE PAYOUT	\$0.00	
<b>TOTAL</b>	<b>\$586,384.00</b>	

**CONTRACTUAL SERVICES**

**PROFESSIONAL SERVICES**

PS-LEGAL	\$40,000.00	Legal - Roughly 2% of overall Budget / Contracts / Litigation / Consulting
PS-IT	\$84,000.00	IT- Roughly 4.2% of overall Budget /Management / Cybersecurity /Labor / Software
PS-PRINTING / COPIERS	\$5,200.00	PRINTER / MAINTENANCE / INK
PS-Accounting & Banking	\$20,000.00	External Annual Audit / End of Month/ Consulting & Banking Services
PS-Cleaning Services	\$25,000.00	Roughly \$2,000 for Cleaning a Month
PS-Marketing & PR Firm	\$70,000.00	Managing PR / Social Media/ Website /Promotion (10K Below Recommended Minimum Amount)/ Member Survey
PS- HR & EMPLOYEE SERVICES	\$15,000.00	Payroll Processing / HR Solutions / Employee Sourcing Agency
PS-GRANT WRITING	\$0.00	
TELECOMMUNICATIONS EXPENSE	\$20,310.36	Fiber Internet, VOIP, Virtual Meeting Services, Security / Fire Alarm
ELECTRICITY	\$29,788.47	Utility
TRASH	\$1,900.00	Utility / With Recycling
SEWER EXPENSE	\$500.00	Utility
WATER EXPENSE	\$500.00	Utility
MAINTENANCE EQUIPMENT / VEHICLES	\$6,600.00	Little Maintenance Expected

APPROVED 08-22-23

EQUIPMENT REPAIRS	\$10,000.00	Operational Equipment Repairs (Expense)
EQUIPMENT NEW	\$0.00	Operational New Equipment For Lifecycle Replacement (Expense)
OTHER SERVICES	\$0.00	
PRINTING / ADVERTISING	\$2,708.04	
TECHNOLOGY / SOFTWARE LICENSING / SUBSCRIPTIONS	\$24,372.38	Online Database,Language Learning, Online Learning Platforms, Legal Resources
<b>TOTAL</b>	<b>\$355,879.25</b>	

**OPERATING SUPPLIES / EXPENSES**

OFFICE SUPPLIES	\$4,062.06	Day to Day Office Supplies
POSTAGE	\$1,300.00	
LANDSCAPING	\$5,400.00	Maintaining Landscaping / Snow Removal
TECHNOLOGY & PROCESSING SUPPLIES	\$6,770.11	Barcodes, Labels, Book Covers
CONFERENCES / CONTINUING EDUCATION	\$6,400.00	Travel to Conferences / Meetings /Trainings
TRAVEL /MEALS	\$2,200.00	Reimbursment / Milage / Meals
<b>TOTAL</b>	<b>\$26,132.17</b>	

**FIXED CHARGES**

INSURANCES	\$20,400.00	Workers Comp, General Liability, Renter's Insurance, Vehicle/ Cybersecurity
TRANSFER TO DEBT SERVICE	\$0.00	
<b>TOTAL</b>	<b>\$20,400.00</b>	

**CAPITAL OUTLAY**

CO-MACHINERY /EQUIPMENT		
CO-OTHER IMPROVEMENTS		
SIGNAGE / REBRANDING	\$16,000.00	New Signs & Branding
PURCHASE OF NEW EQUIPMENT	\$80,000.00	Server, New Computers, TV's, Tablets, Web conferencing Equipment / Phone System
RENOVATION / IMPROVEMENT OF SPACE	\$200,000.00	Furniture, Desks, Additional Buildout
NEW VEHICLE	\$60,000.00	Vehicle For Library Services
<b>TOTAL</b>	<b>\$356,000.00</b>	

**OPERATING /MAINTENANCE/ UTILITIES TOTAL** **\$758,411.42**

**TOTAL LIBRARY ADMINISTRATION** **\$1,344,795.42**

**ADULT SERVICES**

PERIODICALS	\$1,052.22	
NON-FICTION BOOKS	\$11,279.95	
FICTION BOOKS	\$11,279.95	
MOVIES	\$4,990.58	
AUDIOBOOKS	\$3,200.00	
MUSIC CD'S	\$531.76	
PROGRAMS	\$7,990.58	
<b>TOTAL</b>	<b>\$40,325.04</b>	

**CHILDREN SERVICES**

PERIODICALS	\$358.35
NON-FICTION BOOKS	\$4,645.25
FICTION BOOKS	\$3,583.48
MOVIES	\$663.61
AUDIOBOOKS	\$2,200.00
PROGRAMS	\$11,950.00
JF BOOKS	\$7,981.64
<b>TOTAL</b>	<b>\$31,382.33</b>

**REFERENCE**

NON-FICTION BOOKS	\$0.00
MICROFILM	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**YOUNG ADULT SERVICES**

PERIODICALS	\$118.57
NON-FICTION BOOKS	\$3,917.01
FICTION BOOKS	\$3,142.19
AUDIOBOOKS	\$592.87
PROGRAMS	\$0.00
<b>TOTAL</b>	<b>\$7,770.64</b>

**LIBRARY SERVICES TOTAL****\$79,478.01****TOTAL LIBRARY EXPENSES****\$1,424,273.43****EMERGENCY FUND**

\$57,000.00

**DEFERRED MAINTENANCE**

\$68,000.00

**CAPITAL - LAND / RESEARCH & DEVELOPMENT / DESIGN / I**

\$350,726.57

**DEBT SERVICES / INTEREST / REPAYMENT**

\$0.00

**TOTAL ACTUAL EXPENSES**

\$1,900,000.00

**REMAINING BALANCE**

\$0.00