

| TANEY COUNTY PUBLIC LIBRARY | | | | | | | |
|-----------------------------|----------------------------------|-----------------------|-------------------|---------------|-----------------------|-------------|--|
| 2024 BUDGET | | | | | | | |
| APPROVAL DATE- 08-22-23 | | | | | | | |
| | REVENUE - INCOME | APPROVED | SUGGESTED AMENDED | pos /(neg) | NEW AMENDED BUDGET | % of Budget | Description: |
| | PERSONAL PROPERTY TAX INCOME | 1,900,000.00 | | | 1,900,000.00 | | |
| | MISSOURI LIBRARY ASSOCIATION | \$0.00 | | | \$0.00 | | |
| | GRANTS | \$0.00 | | | \$0.00 | | |
| | OUT OF DISTRICT FEE COLLECTION | \$0.00 | | | \$0.00 | | |
| | DONATIONS | \$0.00 | | | \$0.00 | | |
| | TOTAL INCOME: | \$1,900,000.00 | | | \$1,900,000.00 | | |
| | EXPENDITURES / BUDGET | | | | | | |
| 6500 | PERSONAL SERVICES | Annual | | | | | |
| 6510 | WAGES | \$410,468.80 | | | \$410,468.80 | | 7 Full-time, 3 Part-time = 10 employees |
| 6525 | FULLTIME ADMINISTRATION | \$0.00 | | | | | salaries 10 employees = \$404,634 |
| 6540 | WAGES-FULLTIME | \$0.00 | | | | | with new M&O = \$451,634 annual (8FT, 3PT) |
| 6555 | WAGES-PART TIME | \$0.00 | | | | | |
| 6570 | WAGES-OVERTIME | \$0.00 | | | | | |
| 6600 | BENEFITS / FICA | \$175,915.20 | | | \$175,915.20 | | payroll taxes =federal (income, SS, Medicare, MedEmp) Fedunemployment, MO income, MC |
| 6610 | RETIREMENT | \$0.00 | | | | | |
| 6625 | FICA | \$0.00 | | | | | |
| 6640 | HEALTH INSURANCE | \$0.00 | | | | | \$66,264.00 =health Ins. \$690.25 per employee, per month (for 8 emp) |
| 6655 | HEALTH SAVINGS ACCOUNT EXPENSE | \$0.00 | | | | | |
| 6670 | HEALTH INSURANCE OPT-OUT | \$0.00 | | | | | |
| 6685 | LIFE INSURANCE | \$0.00 | | | | | \$4,194.00 = L/D/V Ins. \$43.68 per employee, per month (for 8 emp) |
| 6700 | OTHER BENEFITS | \$0.00 | | | | | total benefits = 70,458.00 |
| 6585 | PAYOUT | \$0.00 | | | | | total ben+taxes = app. \$103,388 |
| | TOTAL | \$586,384.00 | | | \$586,384.00 | 41% | \$533,747.92 = wages+tax+benefits / with M&O salary = \$574,913.12 |
| 6800 | CONTRACTUAL SERVICES | | | | | | |
| 6810 | PROFESSIONAL SERVICES | | | | | | |
| 6815 | PS-LEGAL | \$40,000.00 | | | \$40,000.00 | | Legal - Roughly 2% of overall Budget / Contracts / Litigation / Consulting |
| 6820 | PS-IT | \$84,000.00 | \$59,000.00 | (\$25,000.00) | \$59,000.00 | | Management / Labor / Software (IT- Roughly 4.2% of overall Budget) DZ =\$33,150 +extras |
| 6825 | PS-PRINTING / COPIERS | \$5,200.00 | \$6,200.00 | \$1,000.00 | \$6,200.00 | | PRINTER / MAINTENANCE / INK |
| 6830 | PS-Accounting & Banking | \$20,000.00 | \$28,000.00 | \$8,000.00 | \$28,000.00 | | External Annual Audit / End of Month/ Consulting & Banking Services |
| 6835 | PS-Cleaning Services | \$25,000.00 | \$30,000.00 | \$5,000.00 | \$30,000.00 | | Roughly \$2,000 for Cleaning a Month |
| 6840 | PS-Marketing & PR Firm | \$70,000.00 | \$20,000.00 | (\$50,000.00) | \$20,000.00 | | Professional services outsourced =logo \$1,000 + Website = 3,600 (\$50 month to host site, \$3 |
| 6845 | PS- HR & EMPLOYEE SERVICES | \$15,000.00 | | | \$15,000.00 | | Payroll Processing / HR Solutions / Employee Sourcing Agency |
| 6850 | PS-GRANT WRITING | \$0.00 | | | | | |
| 6210 | TELECOMMUNICATIONS EXPENSE | \$20,310.36 | \$10,310.36 | (\$10,000.00) | \$10,310.36 | | Fiber Internet, VOIP, Virtual Meeting Services, (\$5,689) VanderLink is Internet and telecomm |
| 6225 | ELECTRICITY | \$29,788.47 | | | \$29,788.47 | | Utility |
| 6240 | TRASH | \$1,900.00 | \$2,300.00 | \$400.00 | \$2,300.00 | | Utility / With Recycling |
| 6255 | SEWER EXPENSE | \$500.00 | | | \$500.00 | | Utility |
| 6270 | WATER EXPENSE | \$500.00 | | | \$500.00 | | Utility |
| 6100 | MAINTENANCE EQUIPMENT / VEHICLES | \$6,600.00 | \$1,600.00 | (\$5,000.00) | \$1,600.00 | | Little Maintenance Expected |
| 6855 | Property Maintenance | \$0.00 | \$10,400.00 | \$10,400.00 | \$10,400.00 | | moved from Landscaping |
| 6060 | EQUIPMENT REPAIRS | \$10,000.00 | \$5,000.00 | (\$5,000.00) | \$5,000.00 | | Operational Equipment Repairs (Expense |
| 6130 | EQUIPMENT NEW | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | Operational New Equipment For Lifecycle Replacement (Expense) |

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|-------------|--|-----------------------|--------------|---------------|-----------------------|------------|--|
| 6860 | OTHER SERVICES | \$0.00 | \$20,500.00 | \$20,500.00 | \$20,500.00 | | |
| 6145 | PRINTING / ADVERTISING | \$2,708.04 | \$8,464.04 | \$5,756.00 | \$8,464.04 | | |
| 6160 | TECHNOLOGY / SOFTWARE LIC/ SUBSCRIP | \$24,372.38 | | | \$24,372.38 | | Online Database,Language Learning, Online Learning Platforms, Legal Resources, QuickBook |
| 6870 | Security Services | \$0.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | | Fire alarm FP (779), security cameras (), cybersecurity (cyb=6,000) |
| 8000 | Uncategorizd | | \$14,064.00 | \$14,064.00 | \$14,064.00 | | election |
| | TOTAL | \$355,879.25 | | | \$335,999.25 | 24% | |
| | | | | | | | |
| | OPERATING SUPPLIES / EXPENSES | | | | | | |
| 6010 | OFFICE SUPPLIES | \$4,062.06 | | | \$4,062.06 | | Day to Day Office Supplies |
| 6025 | POSTAGE | \$1,300.00 | | | \$1,300.00 | | |
| 6040 | LANDSCAPING | \$5,400.00 | \$0.00 | (\$5,400.00) | \$0.00 | | moved to 6855 Prop Man |
| 6055 | TECHNOLOGY & PROCESSING SUPPLIES | \$6,770.11 | \$16,770.11 | \$10,000.00 | \$16,770.11 | | Barcodes, Labels, Book Covers, laptops |
| 6070 | CONFERENCES / CONTINUING EDUCATION | \$6,400.00 | \$1,000.00 | (\$5,400.00) | \$1,000.00 | | Travel to Conferences / Meetings /Trainings |
| 6085 | TRAVEL /MEALS | \$2,200.00 | | | \$2,200.00 | | Reimbursment / Milage / Meals |
| 6120 | Bad Debts/Write-Offs | | \$0.00 | | \$0.00 | | total fines owed: \$22,961.36 |
| 6190 | Bank Fees & Charges | | \$1,100.00 | \$1,100.00 | \$1,100.00 | | Bank of Missouri = 60-85 mo |
| 6040 | Merchant Fees | | \$300.00 | \$300.00 | \$300.00 | | Heartland POS |
| 6195 | Other/Misc supplies | | \$4,000.00 | \$4,000.00 | \$4,000.00 | | Culligan /promo |
| | TOTAL | \$26,132.17 | | | \$30,732.17 | 2% | |
| | | | | | | | |
| | FIXED CHARGES | | | | | | |
| 6170 | INSURANCES | 20,400.00 | 21,462.00 | 1,062.00 | 21,462.00 | | Workers Comp, General Liability, Renter's Insurance, Vehicle/ Cybersecurity |
| 6175 | Commercial Property Insurance | | | | | | \$18,218.00 |
| 6180 | Commercial D&O Insurance | | | | | | \$2,193.00 |
| 6185 | Workman's Comp Insurance | | | | | | \$1,051.00 |
| | TOTAL | \$20,400.00 | | | 21,462.00 | 2% | |
| | | | | | | | |
| | CO-MACHINERY/EQUIPMENT | | | | | | |
| | CO-OTHER IMPROVEMENTS | | | | | | |
| 1540 | SIGNAGE / REBRANDING | \$16,000.00 | | | \$16,000.00 | | New Signs & Branding |
| 1510 | PURCHASE OF NEW EQUIPMENT | \$80,000.00 | | | \$80,000.00 | | Server, New Computers, TV's, Tablets, Web conferencing Equipment / Phone System |
| 1555 | RENOVATION / IMPROVEMENT OF SPACE | \$200,000.00 | \$125,000.00 | (\$75,000.00) | \$125,000.00 | | Furniture, Desks, Additional Buildout |
| 1570 | NEW VEHICLE | \$60,000.00 | \$0.00 | (\$60,000.00) | \$0.00 | | Vehicle For Library Services |
| | TOTAL | \$356,000.00 | | | \$221,000.00 | 16% | |
| | | | | | | | |
| | OPERATING /MAINTENANCE/ UTILITIES | | | | | | |
| | TOTAL | \$758,411.42 | | | \$609,193.42 | 43% | |
| | | | | | | | |
| | TOTAL LIBRARY ADMINISTRATION | \$1,344,795.42 | | | \$1,195,577.42 | 84% | |
| | | | | | | | |
| 6310 | ADULT SERVICES | | | | | | |
| 6315 | PERIODICALS | \$1,052.22 | | | \$1,052.22 | | |
| 6320 | NON-FICTION BOOKS | \$11,279.95 | \$42,279.95 | \$31,000.00 | \$42,279.95 | | |
| 6325 | FICTION BOOKS | \$11,279.95 | \$41,279.95 | \$30,000.00 | \$41,279.95 | | |
| 6330 | MOVIES | \$4,990.58 | \$9,990.58 | \$5,000.00 | \$9,990.58 | | |
| 6335 | AUDIOBOOKS | \$3,200.00 | | | \$3,200.00 | | |
| 6340 | MUSIC CD'S | \$531.76 | | | \$531.76 | | |
| 6345 | PROGRAMS | \$7,990.58 | \$3,990.58 | (\$4,000.00) | \$3,990.58 | | |
| | TOTAL | \$40,325.04 | | | \$102,325.04 | 7% | |

