



BOARD OF TRUSTEES
Meeting Minutes
August 20, 2024 | 11:00 - 12:30
LCO Tech Room

1. Roll Call

- a. Anne E. called the meeting to order at 11:00am.
- b. Present: Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Mindy Honey.
- c. The board and guests said the pledge and an invocation.

2. Election of Officers

- a. Jeff moved to approve the election of Anne E. as Chair, Debbie as Vice Chair, Cody as Treasurer, and Mindy as Secretary.
 - i. Debbie seconded.
 - ii. Slate approved.

3. Approval of Minutes

- a. Jeff moved to approve the minutes from the Board's July 16, 2024, meeting and August 5, 2024, budget workshop.
 - i. Cody seconded.
 - ii. Slate approved.
- b. Cody moved to approve the minutes from the Board's August 20, 2024, public hearing.
 - i. Anne E. seconded.
 - ii. Slate approved.

4. Visitor Comments

- a. No visitors attended the August 20, 2024, meeting.

5. Treasurer's Report

- a. Cody presented the Treasurer's Report.
 - i. Mindy moved to approve the report as presented.
 1. Debbie seconded.
 2. Slate approved.

6. Invited Guest

- a. Joyce Coogan and Dave Dove, President and President Elect of the Friends of the Library Association, respectively, gave an update on the state of the Friends. They presented a sum of Library expenses paid for by the Friends and spoke about the Friends's contribution to the children's summer reading club. They also noted that they will no longer apply for grants as the Library is now tax-funded, and the available grants may be of benefit to other

libraries in greater need. They then noted that they will be conducting fundraisers in the future. They informed the Board that they may make requests and suggestions to the Friends for financial assistance when needed. Finally, they noted the necessity of cooperation between the Library and the Friends in the creation of a new website in order to alleviate any confusion the public may have.

- i. Jeff, Anne E., and Debbie thanked Joyce and Dave for all of the Friends's help and contributions to Library Center of the Ozarks, financial and otherwise.

7. Director's Report

- a. Essy delivered the Director's Report, giving updates on the Library's new website, employee background checks, new library cards, and other improvements to the Library as well as circulation statistics.

Old Business

8. 2025 Proposed Budget

- a. Cody moved to accept the 2025 proposed budget as presented.
- b. Mindy seconded.
- c. Slate approved.

9. LAGERS

- a. Debbie moved to amend and approve information on the LAGERS application per Cody's and Essy's recommendation.
 - i. The amendments included using Library Center of the Ozarks' proper legal name and correcting which employees are eligible for benefits.
 - ii. Jeff seconded.
 - iii. Slate approved.

10. Bylaws

- a. Cody moved to amend the Board's bylaws by renumbering the sections of Article 1 and removing the link to the Library's website.
 - i. Mindy seconded.
 - ii. Slate approved.

New Business

11. Conflict of Interest Statement

- a. Debbie moved to approve the Board's conflict of interest statement.
 - i. Jeff seconded.
 - ii. The Board discussed how adopting a conflict of interest statement alleviates confusion regarding the Board's status as appointed members and not elected members. Cody shared that when he was Branson Alderman, Branson aldermen signed a similar document every other year.
 - iii. Slate approved.

12. Building Site Committee

- a. Debbie moved to amend and approve the formation of a building site committee and to appoint Jeff and Mindy to the committee.
 - i. The amendments included having no less than 5 members and no more than 7 members on the committee with a goal of having an odd number of members on the committee.
 - ii. Cody seconded.
 - iii. The Board discussed the necessity of finding qualified, diverse applicants that represent both the Branson and Hollister communities through an application process and Board approval.
 - iv. Slate approved.

13. Employee Policies

- a. Jeff moved to approve the Employee Insurance and Retirement policy as presented.
 - i. Cody seconded.
 - ii. Slate approved.
- b. Debbie moved to amend and approve the Sick Leave Policy as presented.
 - i. The amendments included the removal of mental health days and the removal of specific family members for which employees may use sick leave.
 - ii. Jeff seconded.
 - iii. The Board discussed paying out
 - iv. Slate approved.
- c. Mindy moved to approve the Vacation Policy as presented.
 - i. Jeff seconded.
 - ii. Slate approved.
- d. Mindy moved to repeal the existing PTO Policy.
 - i. Debbie seconded.
 - ii. Slate approved.

14. Meeting Time

- a. The Board approved by unanimous consent to move the time of future meetings to 9:00am.

15. Public Comments

- a. There were no public comments.

16. Comments from Trustees

- a. There were no comments from Trustees.

17. Next Meeting

- a. The next meeting will be held September 17, 2024, at 9:00am.

18. Meeting Adjourned

- a. Anne E. moved to adjourn the meeting at 12:26pm.
 - i. Jeff seconded.
 - ii. Slate approved.