



**BOARD OF TRUSTEES**  
Meeting Minutes  
April 15, 2025 | 9:00 – 10:30  
LCO Tech Room

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**1. Roll Call**

- a. Anne E. called the meeting to order at 9:00 a.m.
  - i. Present: Anne E. McGregor, Debbie Redford, Cody Fenton, Mindy Honey, Jeff Gerken.
  - ii. The board and other attendees said the pledge of allegiance, an invocation, and a roll call.

**2. Approval of Minutes**

- a. Mindy moved to approve the minutes from the March 25, 2025, board meeting.
  - i. Debbie seconded.
  - ii. Slate approved.
- b. Jeff moved to amend the minutes from the February 24, 2025, board meeting as presented.
  - i. Cody seconded.
  - ii. Slate approved.

**3. Visitor's Comments**

- a. There were no visitor's comments.

**4. Treasurer's Report**

- a. Cody gave the Treasurer's Report.
- b. Mindy moved to proceed with the transfers of funds as suggested by Cody.
  - i. Debbie seconded.
  - ii. Slate approved.

**5. Invited Guests**

- a. There were no invited guests.

**6. Director's Report**

- a. Essy Day, Director, gave the Director's Report.

**Old Business**

**7. Community Survey Update**

- a. Essy shared an update on the community survey to be conducted by Opinion Research Specialists.

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## New Business

### 8. RFP for Commercial Realtor Services

- a. The board discussed the questions received from proposers and agreed to update the Errors and Omissions insurance requirements via a written addendum to be posted to LCO's website.

### 9. Committee Report

- a. There was no Committee Report.

### 10. Public Comments

- a. There were no public comments.

### 11. Comments from Trustees

- a. Debbie commended Essy's presentations to a number of community groups, commenting on her ability to share the breadth of the library's services.
- b. Cody mentioned that Essy should present to the Branson-Hollister Rotary Club.
- c. Anne E. encouraged the board to revisit their vision tracker to ensure a continued adherence to the board's values, goals, mission, etc.

### 12. Next Meeting

- a. The board's next meeting will be a special meeting on May 6, 2025, at 10:00a.m.
- b. The board's next regular meeting will be held on May 20, 2025, at 9:00a.m.

### 13. Adjournment

- a. Jeff moved to adjourn at 9:34 a.m.
  - i. Mindy seconded.
  - ii. Slate approved.

Approved:

  
Anne E. McGregor, Chair

Date

Approved:

  
Mindy Honey, Secretary

Date

5.20.25