



BOARD OF TRUSTEES
Meeting Minutes
August 19, 2025 | 9:30 – 11:00
LCO Conference Room

1. Roll Call

- a. Anne E. called the meeting to order at 9:30am.
- b. Present: Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken.
- c. The board members and other attendees said the pledge of allegiance, an invocation, and a roll call.

2. Approval of Minutes

- a. Cody moved to approve the July 15, 2025, board of trustee meeting minutes.
 - i. Debbie seconded.
 - ii. Slate approved.
- b. Jeff moved to approve the August 19, 2025, board of trustee public hearing minutes.
 - i. Cody seconded.
 - ii. Slate approved.

3. Visitor's Comments

- a. There were no visitor's comments.

4. Closed Session

- a. Cody moved to enter a closed session pursuant to RSMo 610.021 (2) and (3) to discuss the leasing, purchase, or sale of real estate and the hiring, firing, disciplining, or promoting of personnel.
 - i. Debbie seconded.
 - ii. Slate approved.

5. Treasurer's Report

- a. Cody gave the Treasurer's report.

6. Invited Guest

- a. There was no invited guest.

7. Director's Report

- a. Essy gave the Director's Report and shared library statistics, specifically pertaining to the recently completed Summer Reading Challenge.

Old Business

8. FY2026 Proposed Tax Rate and Budget

- a. Cody moved to adopt the proposed tax rate of \$0.001766 per each \$100 of assessed valuation on real estate and personal property located in the Branson/Hollister Library Subdistrict as well as the FY2026 library budget as proposed.
 - i. Jeff seconded.
 - ii. Slate approved.

New Business

9. Search Committee

- a. Jeff moved to appoint a special Search Committee, to be composed of the members Anne E. McGregor, Debbie Redford, Mindy Honey, and the next appointed board member representing Hollister, to participate in the hiring of a new Executive Director.
 - i. Cody seconded.
 - ii. Jeff moved to amend the previous motion to not include the next appointed board member representing Hollister in the Search Committee appointees.
 - iii. Cody seconded.
 - iv. Slate approved.

10. Bradbury Miller Contract

- a. Debbie moved to contract Bradbury Miller Associates to participate in the search for and hiring of a new Executive Director.
 - i. Cody seconded.
 - ii. Slate approved.

11. Budget Transfer

- a. Cody moved to amend the FY2025 budget by reallocating vehicle and fuel funds to maintenance agreements and contracts, eResources, and programming.
 - i. Debbie seconded.
 - ii. Slate approved.

12. Executive Director Job Description

- a. Jeff moved to approve the Executive Director job description as presented.
 - i. Cody seconded.
 - ii. Slate approved.

13. Meeting Room Policy Update

- a. Debbie moved to approve revisions to the Meeting Room Policy as presented.
 - i. Jeff seconded.
 - ii. Slate approved.

14. Committee Report

- a. There was no committee report.

15. Public Comments

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- a. Jimm Webb, Branson, presented the board with a suggested amendment to the board's bylaws.

16. Comments from Trustees

- a. There were no comments from trustees.

17. Next Meeting

- a. The board's next regular meeting will be held September 16th, 2025, at 9:00am.

18. Adjournment

- a. Jeff moved to adjourn the meeting at 11:44am.
i. Cody seconded.
ii. Slate approved.

Approved:



Anne E. McGregor, Chair

9.16.25

Date

Approved:



Jeff Gerken, Secretary

9/16/25

Date