



<p><u>BOARD OF TRUSTEES</u> Meeting Agenda September 16, 2025 9:00 - 10:30 LCO Tech Room</p>

1. Call to Order, Pledge, Invocation, Establishment of Quorum

2. Approval of Minutes

- a. August 19, 2025
- b. August 19, 2025, Closed Session
- c. September 3, 2025, Special Meeting Jeff Gerken

3. Visitor Comments (Comments are limited to 3 minutes per person with a limit of 15 minutes.)

4. Closed Session

- a. The LCO Board of Trustees will vote to enter a closed session pursuant to RSMo 610.021(2) to discuss real estate matters.

5. Treasurer's Report

Cody Fenton

- a. Treasurer's Report
- b. Financial Reports

6. Invited Guest

7. Director's Report

Corinne Hughes

- a. August Report
- b. August Statistics
- c. Y2Y Comparison

8. Old Business

- a. Approve Contracts for Co-Interim Directors

9. New Business

- a. Banking Changes
 - i. Close State Funds Account
 - ii. Open Operating Sweep Account
 - iii. New Signature Cards

10. Committee Report

- a. Search Committee Update

11. Public Comments

12. Comments from Trustees

13. Next Meeting

- a. October 21, 2025, 9:00a.m.

14. Meeting Adjourned



Contract for Interim Director of Library

This Contract ("Agreement") is made and entered into this October 1, 2025, by and between Library Center of the Ozarks ("Library") and **Corinne Hughes** ("Co-Interim Director" CID).

1. Term of Employment

The Co-Interim Director's employment in this temporary role shall commence on October 1, 2025, and shall continue until March 1, 2026, or until a permanent Director begins employment, whichever comes first. This Agreement may be extended by mutual written consent of both parties. Upon termination, the CID resumes the normal duties and responsibilities for the role they were last in prior to becoming CID.

2. Duties and Responsibilities

In addition to any duties and responsibilities that the CID is responsible for in their current role with LCO, the CID shall perform all duties and responsibilities as generally associated with the position ~~of operations the LCO~~ ~~associated with~~ circulation and public services, including but not limited to:

- Interfacing with the Board of Trustees ~~-including legal notices of agenda~~
- ~~Budget Management~~ Providing LCO data collection
- ~~Monthly Financial Reports~~ Providing ongoing data collection
- Overseeing needed and ongoing Staff Training
- Management of employees: ~~Services related to Library operations—including all staff associated with circulation and children's services~~ Services related to circulation and public services— including staff associated with circulation and children's services
- Public appearances, as determined by the Board of Trustee
- Coordinating with the Interim Director Counterpart, **[REDACTED]** on any employee discipline issues, up to and including termination.

3. Compensation

In addition to any compensation that the Co-Interim Director is receiving for their current role with LCO, the Co-Interim Director shall be compensated at a rate of one thousand Dollars (\$1,000) per pay period for the duration of this Agreement. This compensation shall be paid bi-weekly and include ordinary withholdings per pay period.

4. Benefits

No additional benefits are offered under this agreement, other than benefits that the Co-Interim Director is currently receiving as an employee of LCO.

5. Termination

This Agreement may be terminated by either party with [20] days' written notice. The Library reserves the right to terminate this Agreement immediately for cause, including but not limited to gross misconduct or dereliction of duty.

6. Confidentiality

The Co-Interim Director agrees to maintain the confidentiality of all sensitive and proprietary information of the Library.

7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri.

8. Signatures

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Library Representative	Co-Interim Director
Signature:	Signature:
Printed Name:	Printed Name:
Date:	Date:



Contract for Interim Director of Library

This Contract ("Agreement") is made and entered into this October 1, 2025, by and between Library Center of the Ozarks ("Library") and [REDACTED] ("Co-Interim Director" CID).

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2. Duties and Responsibilities

In addition to any duties and responsibilities that the CID is responsible for in their current role with LCO, the CID shall perform all duties and responsibilities as generally associated with the position of operations the LCO associated with facilities and technical services, including but not limited to:

- Interfacing with the Board of Trustees - including legal notices of agenda
- Budget Management
- Monthly Financial Reports
- Management of employees related to technical services and building maintenance
- Public appearances, as determined by the Board of Trustee
- Coordinating with the Interim Director Counterpart, [REDACTED] on any employee discipline issues, up to and including termination.

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IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Library Representative	Co-Interim Director
Signature:	Signature:
Printed Name: Anne E. McGregor	Printed Name:
Date:	Date: