



BOARD OF TRUSTEES  
Meeting Minutes  
December 16, 2025 | 9:00 – 10:30  
LCO Tech Room

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**1. Roll Call**

- a. Anne E. called the meeting to order at 9:02a.m.
- b. Present: Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls.
- c. The board members and other attendees said the pledge of allegiance, an invocation, and a roll call.

**2. Approval of Minutes**

- a. Debbie moved to approve the amended minutes of the September 3<sup>rd</sup>, 2025, special meeting, the September 16<sup>th</sup>, 2025, regular meeting, the October 21<sup>st</sup>, 2025, regular meeting, and the October 31<sup>st</sup>, 2025, special meeting and the minutes of the November 18<sup>th</sup>, 2025, regular meeting and closed session, the December 1<sup>st</sup>, 2025, special meeting, and the December 8<sup>th</sup>, 2025, special meeting and closed session.
  - i. Cody seconded.
  - ii. All in favor; motion carried.

**3. Visitor's Comments**

- a. There were no visitor's comments.

**4. Closed Session**

- a. Cody moved at 9:07a.m. to enter a closed session pursuant to RSMo 610.021 (3) to discuss personnel matters.
  - i. Jeff seconded.
  - ii. All in favor; motion carried.

**5. Treasurer's Report**

- a. Cody gave the Treasurer's report.

**6. Invited Guest**

- a. There was no invited guest.

**7. Director's Report**

- a. Corinne gave the Director's Report and shared the library's monthly statistics.

**Old Business**

**8. Bank CDs**

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- a. Jeff moved to move funds from the library's New Building CD into the library's New Building money market account upon maturity of the New Building CD.
    - i. Debbie seconded.
    - ii. All in favor; motion carried.
  - b. Debbie moved to move \$100,000 of the library's Emergency funds and \$100,000 of the library's Deferred Maintenance funds into new Emergency and Deferred Maintenance CDs upon maturity of the current Emergency and Deferred Maintenance CDs.

#### **9. Annual Objectives**

- a. Rachel moved to approve the board's vision tracker for 2026.
  - i. Jeff seconded.
  - ii. All in favor; motion carried.

#### **10. RFQ Update**

- a. Cody moved to amend the library's Request for Qualifications for Architectural Services by removing the request for a pricing structure from the RFQ's submission requirements.
  - i. Rachel seconded.
  - ii. All in favor; motion carried.

#### **New Business**

##### **11. FY2025 Audit**

- a. The board discussed whether the library should pursue an audit of the 2025 fiscal year and bids from accounting firms.
  - i. No action was taken by the board.

##### **12. Committee Report**

- a. Anne reported that the board identified a executive director candidate to extend to whom the board would present a job offer. She also reported that all candidates will submit their travel expense receipts for reimbursement.

##### **13. Public Comments**

- a. There were no public comments.

##### **14. Comments from Trustees**

- a. The board members wished everyone a merry Christmas and expressed appreciation for the help Bradbury Miller Associates gave in the executive director hiring process. They also expressed appreciation to Bradbury Miller Associates for involving library staff in the search for a new director. The board was impressed by the final candidates and their dedication to the interview process.

##### **15. Next Meeting**

- a. The Board's next regular meeting will be held January 20<sup>th</sup>, 2026, at 9:00am.

##### **16. Adjournment**

- a. Cody moved to adjourn the meeting at 10:22a.m.
  - i. Jeff seconded.

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ii. All in favor; motion carried.

Approved:

  
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Anne E. McGregor, Chair

1/20/26  
Date

Approved:

  
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Jeff Gerken, Secretary

1/20/2026  
Date