

Branson/Hollister Library Subdistrict
Board of Trustees
Meeting Minutes
March 24, 2026 | 3:00 - 4:30p.m.
LCO Tech Room

1. Call to Order

- a. Anne E. McGregor called the meeting to order at 3:01p.m.
- b. Present: Anne E. McGregor (President), Debbie Redford (Vice-President), Jeff Gerken (Secretary), Cody Fenton (Treasurer), Rachel Qualls (Member-at-Large), Nicholas Holladay (Executive Director)
- c. Absent: None.
- d. The board members and other attendees participated in the pledge of allegiance, invocation, and roll call.

2. Welcome

- a. No action was taken by the board.

3. Approval of Minutes

- a. Cody Fenton moved to approve the minutes of the February 17, 2026, regular meeting.
 - i. Debbie Redford seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None
 - iii. All in favor; motion carried.

4. Visitor Comments

- a. There were no visitor comments.

5. Closed Session

- a. Jeff Gerken moved to enter a closed session pursuant to RSMo 610.021 (2) to discuss real estate matters at 3:03 p.m.
 - i. Rachel Qualls seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None
 - iii. All in favor; motion carried.

6. Treasurer's Report

- a. Cody Fenton presented the Treasurer's Report.
- b. Rachel Qualls moved to receive the Treasurer's Report and financial reports.
 - i. Jeff Gerken seconded.

- ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
Nays: None
- iii. All in favor; motion carried.

7. Invited Guest

- a. There were no invited guests.

8. Director's Report

- a. Nicholas Holladay, Executive Director, gave the Director's Report.
- b. No action was taken by the board.

9. Public Comments

- a. There were no public comments.

Old Business

10. Legal Counsel RFP

- a. The board discussed the proposed RFP for legal counsel, deciding to post the draft as presented with a due date of April 14,2026.

New Business

11. Add Executive Director as Bank Signatory

- a. Cody Fenton moved to add Nicholas Holladay as a signatory to the library's bank account signature cards.
 - i. Debbie Redford seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None
 - iii. All in favor; motion carried.

12. Library Expansion Options and Alternatives

- a. Jeff Gerken moved for the Executive Director to explore the possibility of a secondary library site within the footprint of the library's subdistrict as well as reconsideration of the space the library already owns and alternatives within.
 - i. Rachel Qualls seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None
 - iii. All in favor; motion carried.

13. Stifel Preliminary Engagement Letter

- a. Debbie Redford moved to accept the preliminary engagement letter presented by Stifel.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None.
 - iii. All in favor; motion carried.

14. Sapp Design Architects Fee Proposal

- a. The board discussed Sapp Design Architects' fee proposal.

- i. No action was taken by the board.

15. Legislative Changes Regarding Library Funding

- a. The board was informed about potential changes to library funding, including House Bill 3518 and Senate Bill 3.
 - i. No action was taken by the board.

16. Reworking of Board Meeting Agenda

- a. The board discussed reworking the meeting agenda template.
 - i. No action was taken by the board.

17. Committee Report

- a. There is no active committee.

18. Comments from Trustees

- a. There were no comments from trustees.

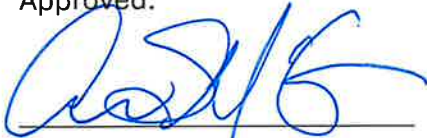
19. Next Meeting

- a. The board's next regular meeting is scheduled for April 21, 2026, at 9:00 a.m.

20. Adjournment

- a. Cody Fenton moved to adjourn the board meeting at 5:05p.m.
 - i. Debbie Redford seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Jeff Gerken, Cody Fenton, Rachel Qualls
Nays: None.
 - iii. All in favor; motion carried.

Approved:



Anne E. McGregor, Chair

4/21/26

Date

Approved:



Jeff Gerken, Secretary

4/21/2026

Date