



Branson/Hollister Library Subdistrict
Board of Trustees
Meeting Minutes
April 21, 2026 | 9:00 – 10:00a.m.
LCO Tech Room

1. Call to Order

- a. Anne E. McGregor called the meeting to order at 9:03a.m.
- b. Present: Anne E. McGregor (President), Debbie Redford (Vice-President), Cody Fenton (Treasurer), Nicholas Holladay (Executive Director)
- c. Absent: Jeff Gerken (Secretary), Rachel Qualls (Member-at-Large).
 - i. Jeff Gerken joined the meeting at 9:08a.m.
 - ii. Rachel Qualls joined the meeting at 9:21a.m.
- d. The board members and other attendees participated in the pledge of allegiance, invocation, and roll call.

2. Welcome

- a. No action was taken by the board.

3. Approval of Minutes

- a. Debbie Redford moved to approve the minutes of the March 24, 2026, regular meeting.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton
 - iii. **Nays:** None
 - iv. **Absent:** Jeff Gerken, Rachel Qualls
 - v. Motion carried.

4. Treasurer's Report

- a. Debbie Redford moved to accept the Treasurer's Report given by Cody Fenton.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton
 - iii. **Nays:** None
 - iv. **Absent:** Jeff Gerken, Rachel Qualls
 - v. Motion carried.

5. Invited Guest

- a. Michael Short, Conner Swanson, and Bradley Reeves of Stifel Public Finance gave a presentation to the board about options for raising capital through bonds.
 - i. No action was taken by the board.

- b. Brad McKenzie of Sapp Design Architects gave a presentation to the board about alternative options for library development and growth.
- c. No action was taken by the board.

6. Closed Session

- a. The board did not vote to enter closed session.

7. Director's Report

- a. Executive Director Nicholas Holladay gave the Director's Report.

8. Public Comments

- a. There were no public comments.

Old Business

9. Legal Counsel RFP

- a. Jeff Gerken moved to retain Lauber Municipal Law as the library's legal counsel.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. **Absent:** None
 - v. All in favor; motion carried.

10. Sapp Design Architects Fee Proposal

- a. Rachel Qualls moved to reject the proposal from Sapp Design Architects in favor of getting a new proposal that more accurately reflects the current meeting's discussion.
 - i. Debbie Redford seconds.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. **Absent:** None
 - v. All in favor; motion carried.

11. Reworking of Meeting Agenda (Bylaws Article VI, Section I & II)

- a. Debbie Redford moved to revise the board's regular meeting agenda template found in the board's bylaws with the revisions as presented.
 - i. Jeff Gerken seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. **Absent:** None
 - v. All in favor; motion carried.

New Business

12. Library Expansion Options and Alternatives

- a. The board postponed a vote until they receive a new proposal from Sapp Design Architects.

13. Trustee Term Renewal

- a. The board discussed advertising the upcoming board vacancy on the library’s website, linking to the application on the county’s website, and inviting interested board candidates to speak at future board meetings.

14. Committee Report

- a. There is no active committee.

15. Comments from Trustees

- a. No comments from trustees.

16. Next Meeting

- a. The board’s next regular meeting is scheduled for May 19, 2026, at 9:00 a.m.

17. Adjournment

- a. Cody Fenton moved to adjourn the board meeting at 10:54a.m.
 - i. Jeff Gerken seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. **Absent:** None
 - v. All in favor; motion carried.

Approved:


Anne E. McGregor, Chair

5/19/26
Date

Approved:


Jeff Gerken, Secretary

5/19/26
Date